

HARRISBURG FOOT AND ANKLE CENTER, INC

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Please be aware of the following instructions in preparation for your initial visit with us:

1. Make sure that you bring your insurance card(s) with you at the time of your appointment.
2. Plan on being here 15 minutes prior to your appointment, so we will have enough time to prepare your chart.
3. If you do not arrive on time for your appointment, we reserve the right to reschedule your appointment.
4. We require a 24-hour notice of cancellation otherwise we reserve the right to charge you for the appointment. We also reserve the right to charge you \$40.00 if you do not show for your appointment.
5. If you have a co-pay and do not pay it at the time of your visit, you will be charged an additional fee of \$10.00.
6. If your insurance carrier requires a referral, it is your responsibility to obtain one from your primary care physician. If you do not have a referral, you will be responsible for payment for your appointment at the time of your appointment.
7. If your appointment is for a gait study or if you are an athlete, runner or sports participant, please either bring or wear shorts and sneakers so the doctor can evaluate you accurately.

Thank you for your cooperation.