

## **HARRISBURG FOOT AND ANKLE CENTER, INC**

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Please be aware of the following instructions in preparation for your initial visit with us:

1. Make sure that you bring your insurance card(s) with you at the time of your appointment.
2. Plan on being here 15 minutes prior to your appointment, so we will have enough time to prepare your chart.
3. If you do not arrive on time for your appointment, we reserve the right to reschedule your appointment.
4. If you have a co-pay, please be prepared to pay for it at your scheduled appointment.
5. If your insurance carrier is an HMO, you will need a referral from your primary care physician before seeing one of our doctors.
6. We require a 24-hour notice of cancellation otherwise we reserve the right to charge you for the appointment.
7. If your appointment is for a gait study or if you are an athlete, runner or sports participant, please either bring or wear shorts and sneakers so the doctor can evaluate you accurately.

Thank you for your cooperation.